

**The Navajo Nation
Office of the Auditor General
Request for Proposals**

BID NO. 25-03-3631LE

**Performance Audit
of the
Navajo Arts and Craft Enterprise (NACE)**

Due: April 12, 2025

1.1 Scope of work

The Navajo Nation Office of the Auditor General is requesting proposals from public accounting/auditing firms to perform a performance audit of the Navajo Arts and Craft Enterprise (NACE). The primary focus of the performance audit will be an evaluation of the efficiency and effectiveness of NACE in utilizing current resources, managing operations, administering key services, fulfilling stated objectives, and examining the internal control systems and processes to identify opportunities for improvement.

1.2 Qualifications

To be considered, a vendor must be a professional public accounting/auditing firm with expertise in accounting/auditing to perform a performance audit of NACE.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

1.3 Submission Deadline

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than **5:00 PM, April 12, 2025: Please reference the project name on the mailing label to:**

Mail: Jeanine Jones, CFE, MFA
 Acting Auditor General
 Navajo Nation Office of the Auditor General
 P.O. Box 708
 Window Rock, AZ 86515

Physical: Jeanine Jones, CFE, MFA
 Acting Auditor General
 Navajo Nation Office of the Auditor General
 #7498 SW Morgan Blvd.
 Window Rock, AZ 86515

1.4 Selection Process

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

1.5 Disclaimer

This request is not an offer to enter into a contract or employment but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain full specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at rositayazzie@navajo-nsn.gov.